

## SPECIAL REGULATION No.13

### CONCERNING ADMISSIONS

#### ARTICLE 1 PURPOSE

The purpose of this Special Regulation is, in accordance with Articles 12, 30 and 34 of the General Regulations of the World Exposition Milano 2015 (hereinafter referred to as "General Regulations"), to specify the terms and conditions regarding the admission of personnel and vehicles to the World Exposition Milano 2015 (hereinafter referred to as "Expo 2015").

#### ARTICLE 2 COMPLIANCE WITH LAWS AND REGULATIONS

1. All Official Participants shall comply with the General Regulations, the Special Regulations, the relevant laws and ordinances of Italy (hereinafter collectively referred to as "the Laws and Regulations"), and any supplementary instructions and directives issued by the Expo 2015 S.p.A. (hereinafter collectively referred to Expo 2015 S.p.A. as "the Organizer").
2. The Organizer may issue additional instructions and directives, which shall be in conformity with the General Regulations and the Special Regulations, to provide further information and to specify any other rights or obligations to Official Participants.

#### ARTICLE 3 OPENING HOURS

1. The Expo site and all pavilions of Official Participants shall be open to the public during the period of Expo 2015 from May 1, 2015 to October 31, 2015.
2. The Expo site shall be opened during the following hours: 10:00 – 23:00 during all the weeks. At 23:00 the Site gates will close.
3. Expo staff and staff members of Official Participants shall be allowed to enter the Expo site from 08:00. Expo staff and staff members of Official Participants will have to exit the Expo site by 24:00 at the latest. Any staff involved in necessary night-time activities, such as, but not limited to, cleaning, logistics, restaurant, events preparation, welcoming delegations and surveillance, may after prior accreditation enter the site after 24.00.
4. The opening hours of the commercial facilities in the public areas within the Expo site shall be the same as those of the Expo site.
5. The opening hours of the pavilions of Official Participants shall be 10:00 – 23:00. The closing time for the areas dedicated to restoration, performances/representations and leisure areas will be 22:30 (allowing visitors a minimum of 30 minutes to leave the site). The opening hours of the commercial activities conducted by the Official Participants in their pavilions shall be the same as those of the pavilion itself.
6. The Organizer may, as deemed necessary for operational reasons, reschedule the opening hours of the Expo site and of the commercial facilities, as mentioned in paragraphs 2, 3, 4 and 5 of this article, for specified days and when necessary, providing that Official Participants are informed and with the prior consent of the Steering Committee of the College of Commissioners General of Section.

7. The Organizer shall formulate, as circumstances may require, separate regulations concerning admissions during the preparation and the removal periods of Expo 2015.

#### **ARTICLE 4 REQUIREMENTS FOR ADMISSION**

1. A valid admission ticket or an accreditation card shall be required for any personnel to enter the Expo site. The Organizer shall have the right to require the personnel entering the Expo site to present an admission ticket or an accreditation.
2. The Organizer may restrict admission or require personnel to leave the Expo site in any of the following cases:
  - a. Violation of the regulations and obstacle to the normal order of Expo 2015;
  - b. When deemed necessary for safety reasons within the Expo site;
  - c. When deemed necessary for public order reasons within the Expo site.
3. The Organizer may, as deemed necessary for reasons of order and security, restrict the personnel's access to certain areas.
4. Articles and items that are controlled or prohibited under Italian Laws and Regulations shall not be allowed into the Expo site.
5. No animals shall be allowed into the Expo site.

#### **ARTICLE 5 ADMISSION TICKETS**

1. The Organizer shall determine the types of admission tickets as well as their prices and rules of use.
2. The possession and the presentation of a valid and appropriate admission ticket is a mandatory condition to enter the Expo site.
3. The Organizer will provide Official Participants with further directives or information concerning payment methods for specific shows and events performed within the Expo site following approval from the BIE.
4. The Organizer shall provide Official Participants with a set number of admission tickets for the visit of official guests during the period of the exhibition and with a number of admission tickets for the National Day of each respective Official Participant. The number of free admission tickets to be provided shall be based on the size of each Official Participant's pavilion. Detailed guidelines shall be issued separately.

#### **ARTICLE 6 TICKET SALES**

1. The Organizer and institutions authorized by Expo 2015 S.p.A. are responsible for the sales of admission tickets. The list of authorized institutions will be made available on the website of Expo 2015.
2. If admission tickets are purchased from third parties not authorized by Expo 2015 S.p.A., or if the ticket is counterfeited, copied or obtained in violation of the conditions fixed by the Organizer, the ticket holder will not be authorized to enter the Expo site or may be asked to leave the Expo site.

## **ARTICLE 7 REFUNDS**

1. If Expo 2015 is cancelled or suspended for reasons falling under the responsibility of the Organizer, the Organizer shall refund all the sold tickets based on their actual purchase prices. Otherwise, no refund shall be provided by the Organizer for any sold tickets.
2. The Organizer shall not replace a lost, deteriorated, damaged, destroyed, stolen or illegible ticket.
3. The Organizer shall not reimburse the price paid for any tickets, if the ticket holders decide not to attend the Exposition.

## **ARTICLE 8 ACCREDITATION CARDS**

1. Referring to the Expo period, the Organizer shall determine the types of accreditation cards for personnel admission and the rules of use of each type of accreditation card.
2. Any holder of a valid accreditation card may enter the Expo site during the preparation, running and dismantling period of Expo 2015 according to the accreditation card's qualifications.
3. The Organizer shall set up an accreditation card centre to be responsible for the application, issuance and management of the cards.

**DETAILED GUIDELINES IN THIS REGARD SHALL BE SEPARATELY FORMULATED.**

## **ARTICLE 9 ISSUANCE AND USE OF ACCREDITATION CARDS**

1. The Organizer shall issue three different accreditation card typologies:
  - a. Full – time period accreditation cards: cards valid for all the exhibition period
  - b. Temporary accreditation cards: cards valid for a predetermined period of time (ex: 1 day, 1 week)
  - c. Emergency accreditation cards to be issued in justifiable urgent cases.
2. The Official Participant may apply to the Organizer for the issuance of accreditation cards for the following persons:
  - a. Commissioners General of Section, their Deputies and Pavilion Directors;
  - b. State official representatives during official visits to the Exposition site
  - c. Staff members of Official Participants;
  - d. Personnel appointed by Official Participants to be responsible for the construction, operations and pavilion management during the exhibition period;
  - e. Performing artists and other personnel appointed by the Official Participants to be responsible for presenting events and forums within the Expo site;
  - f. Hostesses and stewards personally hired by Official Participants;
  - g. Journalists and media workers needed by the Official Participants.
3. At the time of application, Official Participants must specify to the Organizer the accreditation card typology required, in accordance with paragraph 1 of this article.
4. The Organizer will provide Official Participants with further directives concerning the number of accreditation cards assigned to every single Official Participant for each category specified under paragraph 1 of this article.
5. Personnel who has been issued accreditation cards shall be granted access to the Expo site during the period and by the method specified in the pass itself.

6. The Organizer shall review and verify the application before issuing a valid accreditation card of an applicable type.
7. The accreditation card can neither be used after its expiration nor transferred to any other person.
8. Accreditation cards must be returned to the Organizer when the Organizer requests the return of the accreditation card due to its irregular use.
9. If accreditation cards are damaged, stolen or lost, the relevant Official Participant may apply to the Organizer for reissuance.
10. Detailed guidelines in this regard shall be separately formulated.

#### **ARTICLE 10 ADMISSION OF VEHICLES**

1. In accordance with the Expo 2015 theme and sustainability targets during the running of Expo 2015, Official Participants will be allowed to use only electric club cars for the movement within the Expo Site. Detailed guidelines in this regard shall be separately formulated.
2. The Organizer, for specific security reasons and due to logistic needs, may issue a priority application to allow non – electric vehicles to enter the Expo site.
3. Emergency vehicles and other vehicles such as ambulances and fire fighting vehicles are allowed by the Organizer to enter the Expo site without a prior application for accreditation.

#### **ARTICLE 11 ENTRANCES AND EXITS**

1. The Organizer shall set up, in accordance with the preparation and operation progress of Expo 2015, entrances and exits at the boundary of the Expo site for visitors, staff and guests of Official Participants as well as vehicles.
2. The entrances and exits shall be open, and as deemed functional, according to the opening hours established in Article 3, during the running of Expo 2015.
3. The Organizer has the right to examine and verify the admission tickets or accreditation cards and conduct security checks at the entrances and exits.
4. The admission card and ticket holders consent, as a mandatory condition for access to the Expo site, to security checks before and during the entry to the Expo site.
5. The conditions for security checks and inspections will be specified in guidelines to be issued by the Organizer.